

DEKALB COUNTY SCHOOL DISTRICT Collected Funds Tally Sheet / Temporary Receipt

Account Name Receipt Book Reference No.(s) From

Date Submitted See Category Code Information at bottom To

Sponsor Name School Books Account No.

Description

Cash Denominations				Checks/Money Orders		
				Ck #	Name	Amount
Hundreds	<input type="text"/>	X 100 = \$	<hr/>			
Fifties	<input type="text"/>	X 50 = \$	<hr/>			
Twenties	<input type="text"/>	X 20 = \$	<hr/>			
Tens	<input type="text"/>	X 10 = \$	<hr/>			
Fives	<input type="text"/>	X 5 = \$	<hr/>			
Twos	<input type="text"/>	X 2 = \$	<hr/>			
Ones	<input type="text"/>	X 1 = \$	<hr/>			
Dollar Coins	<input type="text"/>	X 1 = \$	<hr/>			
Half Dollars	<input type="text"/>	X .50 = \$	<hr/>			
Quarters	<input type="text"/>	X .25 = \$	<hr/>			
Dimes	<input type="text"/>	X .10 = \$	<hr/>			
Nickels	<input type="text"/>	X .05 = \$	<hr/>			
Pennies	<input type="text"/>	X .01 = \$	<hr/>			
Total Cash		= \$	<hr/>			
Total Checks & Money Orders		= \$	<hr/>			
Total Amount Received			\$ <hr/>			

	Category Code	Amount
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

Category code: if money is collected by sponsor
for different events or items within one account.

Submitted By

Bookkeeper's Signature

SchBK Rec#

Date

* Submit original and a copy of this form with a Receipt Book or a Report of Collected Funds to the bookkeeper